



## JOB DESCRIPTION – BIRTH EQUITY MANAGER

EverThrive Illinois works to achieve reproductive justice in the health care ecosystem through community-driven partnership, policy action, and systems change. We envision a just and affirming health care ecosystem where individuals, families, and communities can thrive. Our work is rooted in our core values of reproductive justice, anti-racism, centering the most impacted, and bold and transformative action.

The Birth Equity Manager is responsible for managing capacity building activities such as programming, coalitions, trainings, and educational campaigns aimed at achieving birth equity. The Birth Equity Manager will report to the Associate Director of Birth Equity.

### RESPONSIBILITIES

- Manage the design, execution, and evaluation of programming focused on birth equity
- Develop data collection and evaluation plans to improve birth equity programming
- Support the development, launch, and ongoing management of birth equity projects, including Family Connects Chicago. Establish and launch workgroups that address the greatest prenatal and postpartum needs of target communities
- Facilitate public and provider education on birth equity issues by:
- Planning and hosting trainings that highlight issues affecting pregnant/postpartum people
- Authoring educational materials, including fact sheets, toolkits, or other resources that address the needs to pregnant/postpartum people
- Leading the dissemination and evaluation of birth equity educational materials and toolkits
- Proactively scan the environment for emerging issues and opportunities related to birth equity and overarching EverThrive IL priorities
- Represent EverThrive IL as a birth equity content expert
- Strengthen and establish new partnerships to advance the goals of EverThrive IL
- Proactively collaborate with community engagement and policy and advocacy teams
- Manage birth equity budget management and lead grant writing and reporting as needed
- Other duties as assigned

### QUALIFICATIONS

- Bachelor's degree or minimum of 3-5 years of work experience
- Experience coordinating, planning, and managing projects
- Experience with developing and facilitating trainings and/or hosting educational events
- Birth equity subject matter expertise
- Experience building and maintaining coalitions
- Proficient computer skills, including familiarity with Microsoft Office and using virtual platforms

### TALENTS AND COMPETENCIES

- Shows initiative and accountability
- Shows ownership and sound judgement in decision-making, including others in process as appropriate
- Uses effective oral and written communication skills
- Anticipates problems and adjusts approach to achieve results
- Understands audience and power dynamics when communicating and tailors communication accordingly
- Manages project logistics and activities, and communicates changes and progress

1006 S. Michigan Ave, Suite 200 | Chicago, IL 60605

312.491.8161 | 312.491.8171 fax | [info@everthriveil.org](mailto:info@everthriveil.org) | [www.everthriveil.org](http://www.everthriveil.org)



- Not discouraged by ambiguity; open to new ideas and processes
- Reacts well under pressure and shows courage to take action
- Drives innovative approaches to achieve program outcomes

EverThrive Illinois is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. **The salary range for this position is \$55,000 - \$60,000 based on experience and qualifications.**

Excellent benefits include comprehensive health and disability insurance, paid parental leave, 401k retirement plan, paid sabbatical after five years of employment, and generous paid time off including the week off between December 25 and New Year's Day. New employees qualify for insurance benefits the first of the month after date of hire. We also offer a flexible remote home/office working arrangement.

Please send a resume and cover letter to [resume@everthriveil.org](mailto:resume@everthriveil.org). Subject Line: Birth Equity Manager. No phone calls please.

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