



## **JOB DESCRIPTION – COMMUNITY ENGAGEMENT DIRECTOR**

EverThrive Illinois works to achieve reproductive justice in the health care ecosystem through community-driven partnership, policy action, and systems change. We envision a just and affirming health care ecosystem where individuals, families, and communities can thrive. Our work is rooted in our core values of reproductive justice, anti-racism, centering the most impacted, and bold and transformative action.

The Community Engagement Director is responsible for leading the organization's community engagement strategy, aimed at understanding the health priorities of people with contraceptive and reproductive needs, families with young children and adolescents, and communities most impacted by health injustices in Illinois. This person will manage a dynamic community engagement team that is data driven, centers on lived experiences, values relational equity, and works to build power in the communities we serve. The Community Engagement Director will report to the Deputy Director of Strategy & Programs.

### **RESPONSIBILITIES**

- Develop and execute statewide community engagement strategy focusing on the needs of pregnant and parenting people, families, and children in Illinois most impacted by healthcare injustice.
- Identify strategic partnerships with community-based organizations, clinics, community centers and leaders that advance the community engagement program goals.
- Coordinate community outreach, health education, and outreach events that engage EverThrive IL's priority populations.
- Work with Deputy Director of Strategy and Programs to identify relevant population health data and research to inform community engagement activities.
- Establish data collection and evaluation system to monitor and evolve community engagement activities.
- Proactively scan the environment for emerging issues and opportunities related to overarching EverThrive IL priorities
- Supervise and support community engagement coordinators, community engagement interns, and outreach workers
- Work with academic partners to increase understanding of regional health needs of EverThrive IL's priority populations, including disseminating surveys, facilitating focus groups and participating in analysis as needed.
- Facilitate research and dissemination of information on promising and innovative community engagement strategies
- Work in collaboration with the Policy and Advocacy Director and Capacity Building Director to center community input in program development and policy priorities.
- Develop and monitor community engagement department budget. Manage and drafts reports for funders as required.
- Other duties as assigned

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## QUALIFICATIONS

- High School Diploma (or equivalent) required; Bachelor's degree preferred
- Five or more years working in health equity, birth equity, reproductive justice or vaccine outreach/education fields preferred
- Excellent interpersonal skills, effective verbal and written communications skills, including facilitation and public speaking
- Demonstrated experience working in communities of color, undocumented and/or LGBTQIA communities
- Proficient in Microsoft Office Suite
- Access to reliable transportation preferred
- Bilingual Spanish/English speaking preferred

## TALENTS AND COMPETENCIES

- Displays insight, creativity, and resourcefulness
- Exhibits vision, passion, and confidence
- Reacts well under pressure; shows ownership and sound judgement in decision-making, including others in the process as appropriate
- Acts in accordance with organization mission, vision, and values
- Thinks both big picture and process
- Understands audience and power dynamics when communicating and tailors communication accordingly
- Not discouraged by ambiguity and able to provide direction
- Gives and welcomes constructive feedback and is open to differing views
- Contributes to building trust and positivity
- Fosters team cooperation, support for ideas, and group problem solving
- Actively creates opportunities to staff input and takes responsibility for team performance

EverThrive Illinois is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. **The salary range for this position is \$66,000-\$76,000 based on experience and qualifications.** Comprehensive health and disability insurance, a retirement plan, and paid time off are provided.

Please send a resume and cover letter to [resume@everthriveil.org](mailto:resume@everthriveil.org). Subject Line: Application for Community Engagement Director. No phone calls please.

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